

SEWER DYE TEST REGULATIONS CHANGE OF OWNERSHIP REQUIREMENTS

(NOTE: \$275.00 Non-Refundable Fee)

REMINDER: \$40.00 OCCUPANCY FEE - (OCCUPANCY FEE FROM BUYER)

A fee of **CASH** or **CHECK** in the amount of **\$275.00** (Check payable to City of Wickliffe) ATTN: Division of Building on the second floor at City Hall, 28730 Ridge Road, Wickliffe, Ohio 44092 or mailed in. **A \$275.00 base fee is charged for test. If dye test exceeds a total of two (2) hours, a fee of \$60.00 per additional hour will be charged thereafter.**

Any contractor licensed in Wickliffe to perform sewer work, or OWNER shall first locate the storm and sanitary test tees. The tees shall terminate within 12 inches of finished grade in a straight and vertical position so as to make the trap or tee assembly clearly visible. Contact City Engineer at CT Consultants (440) 951 - 9000, for location **information** of sewer lateral connections entering owner's property. **NO LOCATION OF TEST TEES REQUIRED FOR CONDOMINIUMS. WATER TO BE TURNED ON AT ALL PROPERTIES.**

Once the sanitary and storm tees are located, **you must contact the Wickliffe Service Garage at (440) 943-7125 to schedule sewer dye test, which is performed on Tuesdays or Thursdays.** Inspection of sidewalks and driveway apron, located in the street right-of-way following exposure, straightening and raising to within one foot of surface (if necessary) of test tees will also take place on that day and someone must be present at the time of the test. Gutters/downspouts on house must be connected to city storm sewer. Detached garage may splash to a working driveway drain if permitted. Driveway drain will be inspected for replacement or repair. Test is valid for a six (6) month period only, from date of sewer dye test. **If it's not sold within that six month period again, another test is required for change of ownership at a cost of \$100.00. (See above for other charges after 2 hr. time period).**

Upon approval of dye test results, the test tees shall be covered. Backfill shall be sand or gravel to within 6 inches of finished grade and covered with topsoil and seed or sod. Excavation dirt shall be REMOVED from property. Street sidewalks shall be marked with saw cut symbol that identifies location of the test tees + for storm and ▲ for sanitary. Gutters/Downspouts on buildings/dwellings and garages shall be connected to city storm sewer. Catch basin must be replaced or repaired if notified.

If the dye test fails, the owner shall be notified in writing of the repairs necessary. **All work must be completed and approved PRIOR TO TRANSFER OF TITLE.** A licensed sewer and/or cement contractor shall perform the required sewer corrective work following issuance of a necessary sewer permit or sidewalk and apron permit. Contact the Service Garage at (440) 943-7125 for dye test of any sewer repair work and inspection of cement replacement.

ONCE THE DYE TEST RESULTS ARE APPROVED, AND THE STREET SIDEWALK AND DRIVEWAY APRON INSPECTION HAVE PASSED, THE BUYER of the subject property may then make application for a necessary Certificate of Occupancy at the Building Department with \$40.00 fee. At this time only, title of subject property may lawfully be transferred into the buyer's name and allow buyer occupancy of the building.

ADDITIONAL COMMENTS FOR LOCATING TEST TEES

1. You shall expose test tees, with any necessary repairs of tees completed, within 10 working days upon receipt of \$275.00 fee by City of Wickliffe.
2. Storm sewer test tees require a 6 inch vitrified pipe hand hold trap at base or **PVC pipe & trap per city specifications.**
3. All tees located in concrete or asphalt shall be surrounded by concrete and capped with 6 inch cast iron frame and cover flush with the surface.



CITY OF WICKLIFFE, OHIO
MUNICIPAL INCOME TAX DEPARTMENT

PLEASE COMPLETE AND RETURN THIS FORM PRIOR TO MOVING

DATE MOVED OUT OF THE CITY OF WICKLIFFE: _____

Your Name: _____

Social Security Number: _____

Wickliffe Address: _____

New Address: _____

Telephone: _____

Cell Number: _____

Above information is required - Forward complete form to:

City of Wickliffe - Income Tax Department
P.O. Box 125, Wickliffe, Ohio 44092 - 0125

Form may be faxed to: (440) 943-7119.
Questions can be answered by the Tax Department at (440) 943-7180.